College Curriculum Review Committee

Meeting Minutes – December 12, 2018

DRAFT

Members Present: G. Diller; N. Diller; M. DiVita; P. Schroeder; J. Peck; M. Oldemans; K. Rombach; R. Casella; C. Van Der Karr; V. DeTuri

Absent: T. Hanford; K. Lawrence; R. Vooris; E. Gravani; P. Gipson

Meeting convened at 2:46.

|  |  |  |
| --- | --- | --- |
| **Topic** | **Comments** | **Action** |
| **Approval of Minutes** |  | **Approved** |
|  |  |  |
| **Old Business** |  |  |
| 1. ENG 408 – Advanced Studies in Film Analysis (new course)
 | Reached out to the Department and it was stated that the course description in its current form allows for instructors to select that specific genre. The CCRC suggested that the course description be more general in its description so to allow for any film genre to be analyzed by future instructors. M. DiVita moved to approve, K. Rombach seconds. Unanimously approved. DiVita will reach out to the department with suggestions. | **Contingently Approved** |
| **New Business** |  |  |
| 1. Musical Theatre (new program)
 | The new program appears acceptable when the CCRC’s suggested adjustments are made to the individual course proposals that will make up the new program. M. DiVita, C. Van Der Karr and V. DeTuri will work with the department to ensure that the CCRC’s concerns with the individual new course proposals are addressed. M. DiVita moved to approve, C. Van Der Karr seconds. Unanimously approved.  | **Contingently Approved** |
| 1. THT 225 – Voice for the Stage (new course)
 | The expected student learning outcomes should be revised to reflect a performance that is measurable. For example, start the SLO’s with “Students will demonstrate…” It was suggested that the initials “IPA” be spelled out. M. DiVita moved to approve, G. Diller seconds. Unanimously approved.  | **Contingently Approved** |
| 1. THT 230 – Fundamentals of Musical Theatre (new course)
 | Learning outcomes are well thought out for this new course. No issues present. M. DiVita moved to approve, K. Rombach seconds. Unanimously approved.  |  |
| 1. THT 426 – Advanced Scene Study: Styles (new course)
 | The new course proposal needs to make a clearer distinction in both the course description and SLO’s between THT 425 and THT 426. M. DiVita, C. Van Der Karr and V. DeTuri will work with the department to ensure an acceptable distinction between these two courses is produced. C. Van Der Karr moved to approve, M. DiVita seconds. Unanimously approved.  | **Contingently Approved** |
| 1. THT 450 – Senior Showcase (new course)
 | It is suggested that the out-of-pocket student fees for course field trips be presented in the college catalog. The expected student learning outcomes should be revised to reflect a performance that is measurable. For example, start the SLO’s with “Students will demonstrate…” M. DiVita moved to approve, G. Diller seconds. Unanimously approved.  | **Contingently Approved** |
| 1. THT 455 – Senior Project (new course)
 | The capstone new course offering should be changed from occasionally to at least once a year. Perhaps alternate offerings between THT 455 and THT 450. M. DiVita moved to approve, G. Diller seconds. Unanimously approved.  | **Contingently Approved** |
| 1. Business Economics (program alteration
 | Alteration to existing program. It was agreed upon that the CCRC will review all proposed Business Economics program alterations as a general cluster. After further discussion no deficiencies were noted. M. DiVita moved to approve, G. Diller seconds. Unanimously approved.  | **Approved** |
| 1. Business Economics: Concentration in Environmental Management (program alteration)
 | See 7. | **Approved** |
| 1. Business Economics: Concentration in Financial Management (program alteration)
 | See 7. | **Approved** |
| 1. Business Economics: Concentration in Human Resource Management (program alteration)
 | See 7. | **Approved** |
| 1. Business Economics: Concentration in International Business and Economics (program alteration)
 | See 7. | **Approved** |
| 1. Economics B.A. (program alteration)
 | See 7. | **Approved** |
| 1. Economics B.S. (program alteration)
 | See 7. | **Approved** |
| 1. **Meeting Adjournment**
 | Additional agenda items will be reviewed during the Spring 2019 semester. The meeting was adjourned at 3:52 p.m. | **Adjourned** |
|  |  |  |
|  |  |  |
|  |  |  |

Submitted by Maggie DiVita